

COPPERWORKS HOUSING CO-OPERATIVE LIMITED
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2010

Logged 5/10/2010



# FINANCIAL STATEMENTS

# FOR THE YEAR ENDED 31ST MARCH, 2010

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# ADVISERS AND REGISTERED OFFICE

# FOR THE YEAR ENDED 31ST MARCH, 2010

#### Auditors

Armstrongs, Chartered Accountants 142 West Nile Street Glasgow G1 2RQ

#### Bankers

Clydesdale Bank plc Head Office 30 St Vincent Street Glasgow, G1

# Legal advisors

T C Young & Co. 30 George Square Glasgow G2 1LH

# Registered Office

Flat 0/1 284 Royston Road Glasgow G21 1JB

# Registration particulars

Registered Housing Co-operative number:

**HAC 233** 

Financial Services Authority number:

Industrial and Provident Societies Act 1965

Registration Number 2379

# REPORT OF THE MANAGEMENT COMMITTEE

# FOR THE YEAR ENDED 31ST MARCH, 2010.

The Committee of Management present their report and the audited financial statements for the year ended 31<sup>st</sup> March, 2010.

#### Principal Activities

The principal activities of the Co-operative are the provision, construction, improvement and management of rented and shared-ownership accommodation. The results for the year are as shown in the attached Income and Expenditure Account. The deficit for the year after taxation was £71,744 (2009 - £165,983) and transfers to reserves totalled £30,000 (2009 from reserves - £80,000).

#### Changes in Fixed Assets

Details of changes in fixed assets are set out in Notes 12-13.

# Review of Business and Future Developments

Throughout the year the Committee continued to direct the Co-operative in carrying out its core business of providing, managing and maintaining affordable good quality rented accommodation.

# The Committee of Management and Executive Officer

The Committee of Management and Executive Officer of the Co-operative are as follows:-

#### Executive Officer

. N. Gordon (Resigned 10.09.10)

#### Committee of Management

. M. Flynn . M. Shepherd . R. Mulvey . F. Dioka . C. Dioka . G. McLaughlin	(Chairperson) (Vice-Chairperson) (Treasurer) (Secretary)	. R. McLaughlin . J. Laing . W. Russell . V. Mullen . D. Roberry . L. Manners	(Appointed 08.09.09) (Appointed 08.09.09) (Appointed 24.11.09) (Resigned 01.07.09)
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At the Annual General Meeting one third of all serving members of the Committee will retire from office and may stand for re-election (if eligible as per the model rules). The members to retire shall be those who have been longest in office since they last became members of the Committee, including those who have attained the age of seventy years or who have filled a casual vacancy.

Each member of the Committee of Management, with the exception of co-opted members, holds one fully paid share of £1 in the Co-operative. The Executive Officer of the Co-operative holds no interest in the Co-operative's share capital and although not having the legal status of a director, acts as an executive within the authority delegated by the Committee.

/Cont...

# REPORT OF THE MANAGEMENT COMMITTEE

# FOR THE YEAR ENDED 31ST MARCH, 2010/Cont...

# Corporate Governance

The Co-operative has complied throughout the accounting period with the Code of Best Practice published by the Cadbury Committee on the Financial Aspects of Corporate Governance in 1992.

In accordance with the requirements of Communities Scotland, the auditors have confirmed that they consider this statement appropriately reflects the Co-operative's compliance with those paragraphs of the Code of Best Practice required to be reviewed by them. The auditors have also confirmed that, in their opinion, with respect to the Statement on Internal Financial Control below, the Management Committee have provided the disclosures required by Paragraph 4.5 of the Code of Best Practice as supplemented by the related guidance for Management Committee and such statement is not inconsistent with the information of which they are aware from their audit work on the Financial Statements

# Statement of Committee's Responsibilities

Housing Association legislation requires the Committee to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Co-operative and of the income and expenditure of the Co-operative for the year ended on that date. In preparing these financial statements, the Committee is required to:-

- Select suitable accounting policies and then apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards have been followed subject to any material departures disclosed and explained in the financial statements;
- Prepare the financial statements on a going concern basis unless it is inappropriate to presume that the Co-operative will continue in business;
- Prepare a statement on internal financial control.

The Committee is responsible for keeping proper accounting records which disclose, with reasonable accuracy at any time, the financial position of the Co-operative and to enable it to ensure that the financial statements comply with the requirements of the Industrial and Provident Societies Acts 1965-2002, the Housing (Scotland) Act 2001 and the Registered Social Landlords (Accounting Requirements) (Scotland) Order 2007. It is also responsible for safeguarding the assets of the Co-operative and for taking reasonable steps for the prevention and detection of fraud and other irregularities.

# Statement as to Disclosure of Information to Auditors

So far as the Committee are aware, there is no relevant audit information (as defined by Section 418 of the Companies Act 2006) of which the Co-operative's auditors are unaware, and each Committee Member has taken all the steps that he or she ought to have taken as a Committee Member in order to make himself or herself aware of any relevant audit information and to establish that the Co-operative's auditors are aware of that information.

#### Auditors

A resolution to appoint the auditors, Armstrongs, will be proposed at the Annual General Meeting.

By order of the Committee

Secretary ACOKA

Dated: 20 - 9-10

# COMMITTEE STATEMENT ON THE CO-OPERATIVE'S

#### SYSTEM OF INTERNAL FINANCIAL CONTROL

# FOR THE YEAR ENDED 31ST MARCH, 2010

The Committee acknowledge their ultimate responsibility for ensuring that the Co-operative has in place a system of controls that is appropriate to the various business environments in which it operates. These controls are designed to give reasonable assurance with respect to:

- The reliability of financial information used within the Co-operative or for publication;
- The maintenance of proper accounting records;
- The safeguarding of assets (against unauthorised use or disposition).

It is the Committee's responsibility to establish and maintain systems of internal financial control. Such systems can only provide reasonable and not absolute assurance against material financial misstatement or loss. Key elements include ensuring that:

- Formal policies and procedures are in place, including the documentation of key systems and rules relating to the delegation of authorities, which allow the monitoring of controls and restrict the unauthorised use of the Cooperative's assets;
- Experienced and suitably qualified staff take responsibility for important business functions. Annual appraisal procedures have been established to maintain standards of performance;
- Forecasts and budgets are prepared regularly which allow the Committee and staff to monitor the key business risks and financial objectives, and progress towards financial plans set for the year and the medium term;
- Regular management accounts are prepared promptly, providing relevant, reliable and up-to-date financial and other information and significant variances from budgets are investigated as appropriate;
- All significant new initiatives, major commitments and investment projects are subject to formal authorisation procedures, through relevant sub-committees comprising Committee members and others;
- The Committee review reports from management, from directors, staff and from the external and internal auditors to provide reasonable assurance that control procedures are in place and are being followed. This includes a general review of the major risks facing the Co-operative;
- Formal procedures have been established for instituting appropriate action to correct weaknesses identified from the above reports.

The Committee have reviewed the effectiveness of the system of internal financial control in existence in the Cooperative for the year ended 31st March 2010 and until the below date. No weaknesses were found in internal financial controls, which resulted in material losses, contingencies, or uncertainties, which require disclosure in the financial statements or in the Auditor's Report on the financial statements.

By order of the Committee

Secretary

Dated:

20-9-10

# REPORT OF THE AUDITORS ON THE COMMITTEE

# STATEMENT ON THE CO-OPERATIVE'S SYSTEM OF INTERNAL FINANCIAL CONTROL

#### FOR THE YEAR ENDED 31ST MARCH, 2010

#### Corporate Governance

In addition to our audit of the financial statements, we have reviewed the Committee's statement on page four concerning the Co-operative's compliance with the information required by the section on internal financial control within SFHA's publication "Raising Standards in Housing".

#### **Basis of Opinion**

We carried out our review having regard to the Bulletin "Disclosures Relating to Corporate Governance" issued by the Auditing Practices Board. The Bulletin does not require us to review the effectiveness of the Co-operative's procedures for ensuring compliance with the Guidance Notes, nor to investigate the appropriateness of the reasons given for non-compliance.

#### Opinion

In our opinion the statement on internal financial control on page three has provided the disclosures required by the section on internal financial control within SPHA's publication "Raising Standards in Housing" and is consistent with the information which came to our attention as a result of our audit work on the financial statements.

Through enquiry of certain Committee members, directors and officers of the Co-operative, and examination of relevant documents, we have satisfied ourselves that the Committee's Statement on Internal Financial Control appropriately reflects the Co-operative's compliance with the information required by the section on internal financial control within SFHA's publication "Raising Standards in Housing".

Armstrongs,

\$tatutory Auditor, Chartered Accountants,

Victoria Chambers,

142, West Nile Street,

Glasgow.

GI 2RQ.

Date: 21 + T September 2019

# REPORT OF THE INDEPENDENT AUDITORS TO

# THE MEMBERS OF COPPERWORKS HOUSING CO-OPERATIVE LIMITED

We have audited the financial statements of Copperworks Housing Co-operative Limited for the year ended 31st March 2010 which comprise the Income and Expenditure Account, the Balance Sheet and the related notes. These financial statements have been prepared under the historical cost convention as modified by the revaluation of some fixed assets and the accounting policies set out therein.

This report is made solely to the Co-operative's members, as a body, in accordance with Industrial and Provident Societies Acts 1965-2002. Our audit work has been undertaken so that we might state to the Co-opertaive's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Co-operative and the Co-operative's members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of directors and auditors

As described on page three the Co-operative's Committee are responsible for the preparation of financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Our responsibility is to audit the financial statements in accordance with relevant legal and regulatory requirements and International Standards on Auditing (UK and Ireland).

We report to you our opinion as to whether the financial statements give a true and fair view and are properly prepared in accordance with the relevant legislation. We also report to you if, in our opinion, the Report of the Management Committee is not consistent with the financial statements, if the Co-operative has now kept proper accounting records, if we have not received all the information and explanations we require for our audit, or if information specified by law regarding directors' remuneration and transactions with the Co-operative is not disclosed.

We read the the information contained in the Report of the Committee and consider whether it is consistent with the audited financial statements. We consider the implications for our report if we become aware of any apparent misstatements or material inconsistencies with the financial statements. Our responsibilities do not extend to any other information.

Basis of audit opinion

We conducted our audit in accordance with International Standards on Auditing (UK and Ireland) issued by the Auditing Practices Board. An audit includes examination, on a test basis, of evidence relevant to the amounts and disclosures in the financial statements. It also includes an assessment of the significant estimates and judgements made by the Management Committee in the preparation of the financial statements, and of whether the accounting policies are appropriate to the Co-operative's circumstances, consistently applied and adequately disclosed.

We planned and performed our audit so as to obtain all the information and explanations which we considered necessary in order to provide us with sufficient evidence to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or other irregularity or error. In forming our opinion we also evaluated the overall adequacy of the presentation of information in the financial statements.

#### Opinion

In our opinion the financial statements:

- give a true and fair view, in accordance with United Kingdom Generally Accepted Accounting Practice of the state of the Co-operative's affairs as at 31st March 2010 and of its deficit for the year then ended 31st March
- have been properly prepared in accordance with the Industrial and Provident Societies Acts 1965 to 2002, Schedule 1, the Housing (Scotland) Act 2001 and the Registered Social Landlords (Accounting Requirements) (Scotland) Order 2007;

and

the information given in the Report of the Committee is consistent with the financial statements.

Armstrongs, Statutory Auditor, Chartered Accountants, Victoria Chambers,

142, West Nile Street,

Glasgow, G1 2RQ.

Dated: 21 st September 2013

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# INCOME AND EXPENDITURE ACCOUNT

# FOR THE YEAR ENDED 31ST MARCH, 2010

	Notes	2010 £	2009 £
Turnover	2	732,851	719,471
Operating Costs	2	755,108	825,981
Operating (Deficit)/Surplus	8	( 22,257)	( 106,510)
Gain (Loss) on Sale of Housing Property Interest Receivable and Other Income Interest Payable and Similar Charges	5 9 10	1,259 590 ( 33,612)	( 9,618) 19,285 ( 80,932)
Deficit on ordinary activities before taxation		(54,020)	( 177,775)
Tax on (charge)/credit on ordinary activities	11	( 17,724)	11,792
Deficit on ordinary activities after taxation		( <u>71,744</u> )	( <u>165,983</u> )

The results for the year relate wholly to continuing activities.

# STATEMENT OF TOTAL RECOGNISED GAINS AND LOSSES

# FOR THE YEAR ENDED 31ST MARCH 2010

	2010 £	2009 £	
Deficit for the financial year	( 71,744)	( 165,983)	
Unrealised surplus/(deficit) on revaluation of properties	1,119,051	-	
Total recognised gains and losses relating to the year	1,047,307	(165,983)	

# COPPERWORKS HOUSING CO-OPERATIVE LIMITED NOTE OF HISTORICAL COST SURPLUSES AND DEFICITS FOR THE YEAR ENDED 31ST MARCH 2010

		2010 £		2009 £	
Reported deficit on ordinary activities before taxation	(	54,020)	(	177,775)	
Difference between historical cost depreciation and the actual charge for the year calculated on the revalued amount Realisation of property revaluation gains of previous years		62,992 36,587		66,060 24,145	
Historical cost surplus/(deficit) on ordinary activities before taxation	_	45,559	(_	87,570)	
Historical cost surplus/(deficit) on ordinary activities after taxation		27,835	(	75,778)	

#### BALANCE SHEET

#### AS AT 31ST MARCH, 2010

		2010	2009 £
	Notes	£	L
Tangible Fixed Assets	10	5 720 694	4 751 147
Housing Properties	12	5,730,684	4,751,147
Other	13	129,927	138,349
		5,860,611	4,889,496
Current Assets			
Investments	14	622,238	598,072
Debtors	15	75,401	65,284
Cash at Bank and in Hand		51,441	61,530
Custi in Dunk and in Trans		749,080	724,886
Creditors: amounts falling due within one year	16	( 111,447)	( 121,510)
Net Current Assets/(Liabilities)		637,633	603,376
Total Assets less Current Liabilities		6,498,244	5,492,872
Creditors: amounts falling due after more than one year	17	( 1,324,150)	( 1,366,082)
Net Assets		5,174,094	4,126,790
Capital and Reserves			
Share Capital	18	166	169
Designated Reserves	19	490,095	460,095
Revaluation Reserve	20	4,256,426	3,236,954
Accumulated Surplus	23	427,407	429,572
,		5,174,094	4,126,790

These financial statements were approved by the Committee on 20-05-2010 and signed on their behalf by:

M. Hynn... Chairman

M. Shephod... Committee Member

Committee Member

Secretary

#### NOTES TO THE FINANCIAL STATEMENTS

#### FOR THE YEAR ENDED 31ST MARCH, 2010

#### 1. Principal Accounting Policies

The Co-operative is incorporated under the Industrial and Provident Societies Act 1965 and is registered by the Financial Services Authority.

The financial statements have been prepared under the historical cost convention in accordance with applicable Accounting Standards, the Statement of Recommended Practice - Accounting by registered social landlords (2008) and the Registered Social Landlords (Accounting Requirements) (Scotland) Order 2007. A summary of the more important accounting policies is set out below.

#### Turnover

Turnover represents rental and service charge income receivable, fees receivable and revenue grants receivable from the Scottish Housing Regulator, local authorities and other agencies.

#### **Housing Properties**

Housing Properties are stated at cost, less social housing and other public grants and less accumulated depreciation. Improvements are capitalised where these result in an enhancement of the economic benefits of the property. Such enhancement can occur if the improvements result in an increase in rental income, a material reduction in future maintenance costs or a significant extension of the life of the property. Works to existing properties, which fail to meet the above criteria, are charged to the Income and Expenditure Account.

Reviews for impairment of housing properties are carried out regularly and any impairment in an income-generating unit is recognised by a charge to the Income and Expenditure Account. Impairment is recognised where the carrying value of an income-generating unit exceeds the higher of its net realisable value or its value in use. Value in use represents the net present value of expected future cash flows from these units. Impairment of assets would be recognised in the Income and Expenditure Account.

#### Other Fixed Assets

Other fixed assets are stated at cost less accumulated depreciation. Depreciation is charged by equal instalments commencing with the year of acquisition at rates estimated to write off costs less any residual value over the expected economic useful lives at annual rates:-

Furniture and Fittings

- 20% Reducing Balance

Computer Equipment

- 33% Straight Line

Offices

- 2% Straight Line

#### Social Housing Grant and Other Grants

Where developments have been financed wholly or partly by Social Housing Grant or other capital grant, the cost of those developments have been reduced by the amount of the grant receivable. The amount of the grants receivable is shown separately on the Balance Sheet.

Social Housing Grant received in respect of revenue expenditure is credited to the Income and Expenditure Account in the same period as the expenditure to which it relates.

Although Social Housing Grant is treated as a grant for accounting purposes, it may nevertheless become repayable in certain circumstances, such as the disposal of certain assets. The amount repayable would be restricted to the net proceeds of sale.

# Capitalisation of Interest

Interest incurred on financing a development is capitalised up to the date of completion of the scheme.

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#### NOTES TO THE FINANCIAL STATEMENTS

#### FOR THE YEAR ENDED 31ST MARCH, 2010

# 1. Principal Accounting Policies/Cont...

# Sales of Housing Properties

First tranche Shared Ownership disposals are credited against the cost of Shared Ownership property in accordance with the Statement of Recommended Practice.

Surpluses and deficits on the sale of housing properties, including second and subsequent tranches of Shared Ownership properties are accounted for in the Income and Expenditure account in the year of disposal.

The surplus or deficit is shown on the face of the Income and Expenditure Account.

#### Stock and Work in Progress

Work in progress consists of properties developed for resale by the Co-operative, and has been valued at the lower of cost, net of related grants, and resale value.

#### **Designated Reserves**

The Co-operative has designated part of its long term obligations as follows:-

#### . Planned Maintenance

The reserve is based on the Co-operative's ability to maintain its properties in accordance with a planned programme of works provided it will not be met from revenue in the year in which it is incurred.

The Co-operative maintains its housing properties in a state of repair which at least maintains their residual value in prices prevailing at the time of acquisition and construction. Provision is made for such future repair expenditure by transfers to this reserve. Previously for some schemes the reserve was established by transfers from the Rent Surplus Fund as directed by the Scottish Housing Regulator.

#### **Pension Costs**

The Co-operative participates in the centralised SFHA defined benefit pension scheme and retirement benefits to employees of the Co-operative are funded by contributions from all participating employers and employees in the scheme. Payments are made in accordance with periodic calculations by consulting actuaries and are based on pension costs applicable across the various participating Associations taken as a whole.

The expected costs to the Co-operative of pension are charged to the income and expenditure accounts so as to spread the cost of pensions over the service lives of employees.

# **Development Administration Costs**

Administration expenses which relate to development and are incremental to the other costs on the Co-operative are capitalised.

# Mortgages

Mortgage loans are advanced by Private Lenders, Local Authorities or the Scottish Housing Regulator under the terms of individual mortgage deeds in respect of each property or housing scheme. Advances are available only in respect of those developments which have been given approval by the Scottish Development Department or the Scottish Housing Regulator.

# NOTES TO THE FINANCIAL STATEMENTS

# FOR THE YEAR ENDED 31ST MARCH, 2010/Cont...

# 2. Particulars of Turnover, Operating Costs and Operating Surpluses

		2010	
	Turnover	Operating Costs	
	£	£	£
Social Lettings	726,602	752,748	( 26,146)
Other Activities	6,249	2,360	3,889
Total	732,851	755,108	(22,257)
		2009	
	Turnover £	Operating Costs £	Operating Surplus £
Social Lettings	713,937	823,621	( 109,684)
Other Activities	5,534	2,360	3,174
	5,554	2,500	-,

# NOTES TO THE FINANCIAL STATEMENTS

# FOR THE YEAR ENDED 31ST MARCH, 2010/Cont...

# 3. Particulars of Income and Expenditure from Lettings

	General Needs Housing £	2009 Total £	
Income from Lettings Rent receivable net of identifiable service charges	727,262	716,695	
Less: voids	( 660)	( 2,758)	
Total turnover from social letting activities	726,602	713,937	
Expenditure on Lettings  Management and maintenance administration costs  Reactive Maintenance  Planned and cyclical maintenance including major repairs  Depreciation of social housing  Bad Debts	358,762 76,957 218,912 98,117	359,399 79,951 279,935 99,470 4,866	
Operating costs for social letting activities	752,748	823,621	
Operating surplus/(deficit) for social lettings for 2010	(26,146)	(109,684)	
Operating deficit for social lettings for 2009	(109,684)		

No service charges were receivable on housing accommodation not eligible for Housing Benefit £Nil (2009 - £Nil).

А	Particulars of Turnover,	Operating	Costs and	Surpluses	from	Other Activities
4.	FAIRCHAIS OF THE HOTCES	Operations	CODE HILL	~ ==   / = · = · = ·		

4.	Particulars of Turnover, Operating Costs and Sui	Other Income £	Operating Costs £	2010 Total £	2009 Total £
	Factoring	6,237	<u></u>	6,237	5,515
	Forfeited Shares	12	-	12	19
	Amortisation of investment			(2,360)	(2,360)
	Total for Other Activities 2010	6,249	2,360	3,889	3,174
	Total for Other Activities 2009	5,534	2,360	3,174	
5.	Profit/(Loss) on Sale of Fixed Assets			2010 £	2009 £
	Proceeds from sale of fixed asset			52,871	33,900
	Less: Cost of sales				
	Value of property, inclusive of depreciation			41,380	27,291
	Legal and valuation costs			420	175
	HAG and residual loan repayment			9,812	16,0 <u>52</u>
				51,612	43,518
				1,259	( 9,618)

# NOTES TO THE FINANCIAL STATEMENTS

# FOR THE YEAR ENDED 31ST MARCH, 2010/Cont...

# 6. Directors Emoluments

	The remuneration paid to the directors (defined as the Committee of Management	ent and Chief E	xecutive of
	Copperworks Housing Co-operative Limited) was:-	2010 £	2009 £
	Total Emoluments (including pension contributions and benefits in kind)	56,920	49,319
	Total Emoluments (excluding pension contributions) to the highest paid director amounted to	50,131	42,667
	The Co-operative is managed by a voluntary Management Committee who act as direc emoluments were paid to any member of the Management Committee during the year.	tors of the Co-op	erative. No
	Total expenses reimbursed to the Committee in so far as not chargeable to United Kingdom Income Tax	424	704
7.	Employee Information		
	The monthly average number of full time equivalent employees during the year was:-	7	6
	Staff costs (including Executive Emoluments) Wages and Salaries Social Security Costs Pension Contributions	195,784 15,306 22,321 233,411	180,756 13,555 21,691 216,002
8.	Operating Surplus		
	Operating surplus is stated after charging:- Depreciation - Property - Other Assets Auditor's Remuneration - External Auditor's Remuneration - Internal Bad Debts Amortisation of Investment	98,117 8,422 2,329 2,229 2,360	99,470 8,422 3,253 2,747 4,866 2,360
9.	Interest Receivable and Similar Income		
	Interest Receivable	590	19,285
10.	Interest Payable and Similar Charges		
	Other interest payable	33,612	80,932

# NOTES TO THE FINANCIAL STATEMENTS

# FOR THE YEAR ENDED 31ST MARCH, 2010/Cont...

# 11. Taxation

Current tax (credit)/charge

Analysis of the tax (credit)/charge	2010 £	2009 £
UK Corporation Tax at 21% (2009 – 20%)	7,856 9,868	( 11,792)
Adjustment in prior year	17,724	(11,792)
Factors affecting the tax charge The tax assessed for the year is lower than the standard rate of corporation tax explained below:	in the UK. The diffe	erence is
	2010 £	2009 £
Deficit on ordinary activities before tax	(54,020)	( <u>177,775</u> )
Deficit on ordinary activities		
Multiplied by the standard rate of corporation tax In the UK of 21% (2009 - 20%)	( 11,344)	( 35,555)
Effects of:	( 9,282)	_
Losses	( 9,282) 22,327	21,204
Depreciation in excess of capital allowances	6,155	4,483
Property disposal (Over)/Under provision in prior year	9,868	( 1,924)
(Over ) Onder broadston in brior Jean		<u> </u>

11,792)

11,792)

17,724

17,724

# NOTES TO THE FINANCIAL STATEMENTS

#### FOR THE YEAR ENDED 31ST MARCH, 2010/Cont...

# 12. Tangible Fixed Assets - Housing Properties

Cost (Net of Grants) or Valuation At 01.04.09 Additions Disposals at valuation Transfer on revaluation At 31.03.10	Housing Property held for Letting £  4,730,102 13,145 ( 43,640) 800,393 5,500,000	Environment Works £  634,373	Total £ 5,364,475 13,145 ( 43,640) 800,393 6,134,373
Housing Association Grant At 01.04.09 Received Transfer on revaluation At 31.03.10	20,920 13,145 ( 34,065)	364,079	384,999 13,145 ( <u>34,065)</u> 364,079
Other Grants At 01.04.09 Received At 31.03.10	- -	30,000	30,000
Depreciation At 01.04.09 Charge for Year On disposals Transfer on revaluation At 31.03.10	193,524 93,312 ( 2,243) ( 284,593)	4,805 4,805 9,610	198,329 98,117 ( 2,243) ( 284,593) 9,610
Net Book Value at 31.03.10	5,500,000	230,684	5,730,684
Net Book Value at 31.03.09	4,515,658	235,489	4,751,147

No development administration costs were capitalised during the year.

Completed housing properties were revalued on the basis of existing use value for social housing at 24th August 2010 by CRGP Robertson LLP, Chartered Surveyors. The valuation report has been made in accordance with the RICS Appraisal and Valuation Manual. The Committee do not believe that the values would have been materially different at the balance sheet date.

If housing property had not been revalued, it would have been shown as the following:

	2010	2009
Cost of Properties	13,106,113	13,152,309
Less: Social Housing and Other Grants	11,349,821	11,388,981
2000. 0000-000-000-000-000-000-000-000-00	1,756,292	1,763,328
Less: Depreciation	319,988	266,836
were september	1,436,304	1,496,492

# NOTES TO THE FINANCIAL STATEMENTS

# FOR THE YEAR ENDED 31ST MARCH, 2010/Cont...

13.	Tangible	Fixed	Assets -	Other	Fixed	Assets
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Tangible Place Assets - Other Place Reserve	Office Premises £	Fixtures & Fittings £	Computer Equipment £	Total £
Cost At 01.04.09 Additions	171,082	47,991 	60,656	279,729
Depreciation At 01.04.09 Charge for the year	42,701 3,422	47,991 40,868 2,155	57,811 2,845	141,380 8,422
Net book value at 31.03.10	46,123 124,959	43,023	60,656	149,802 129,927
Net book value at 31.03.09	128,381	7,123	2,845	138,349

#### 14. Investments

The Co-operative has made a capital contribution to Streetwatch North which has been used to fund the purchase of CCTV cameras to improve safety in the area. This investment is being amortised over a period of ten years, the estimated useful life of the system.

		2010 £	2009 £
	At 01.04.09	9,440	11,800
	Amortisation	7,080	
	Deposit Accounts	615,158	588,632
		622,238	598,072
		2010 £	<b>2009</b> £
15.	Debtors		
	Rental Debtors Prepayments and Accrued Income Other Debtors Taxation	36,9 <sup>4</sup> 21,9 16,50 75,41	52 16,263 06 11,455 - 9,868

# NOTES TO THE FINANCIAL STATEMENTS

#### FOR THE YEAR ENDED 31ST MARCH, 2010/Cont...

16.	Creditors due within one year	2010 £	2009 £
	Loans	36,791	35,765
	Rent Overpayments	30,607	24,616
	Trade Creditors	3,822	17,142
	Other Creditors	27,470	37,646
	Taxation	7,856	, <u>-</u>
	Other taxes and social security	4,901	6,341
	•	111,447	121,510
		2010	2009
		£	£
17.	Creditors due outwith one year		
	Loans	1,324,150	1,366,082
	Loans are secured by specific charges on the Co-operative's properties and repayable at to $5.4\%$ ( $2009-5.3\%$ to $5.4\%$ ), and will mature over a period of one to twenty one years		
		£	£
	Loans	~	~
	Between one and two years	37,990	24,701
	Between two and five years	121,557	70,092
	In five years or more	1,164,603	1,271,289
	•	1,324,150	1,366,082
18.	Share Capital		
	Ordinary Shares of £1 each	2010	2009
	Allotted, issued and fully paid		
	At 01.04.09	169	169
	Issued during year	9	19
	Forfeited during year	( 12)	( 19)
	Balance at 31.03.10	166	169

Each shareholder of the Co-operative holds only one share and is entitled to vote at general meetings of the Co-operative. These shares carry no right to dividend or distribution on a winding up. When a shareholder ceases to be a member, that person's share is cancelled and the amount paid thereon becomes the property of the Co-operative. Each member has a right to vote at member meetings.

# 19. Designated Reserves

	Planned Maintenance
	Reserve £
Balance at 01.04.09 Transfers: to Income & Expenditure A/c	460,095 30,000
Balance at 31.03.10	490,095

#### NOTES TO THE FINANCIAL STATEMENTS

#### FOR THE YEAR ENDED 31ST MARCH, 2010/Cont...

#### 20. Revaluation Reserve

		2010 £		2009 £
At 01.04.09		3,236,954		3,327,159
Transferred on Right to Buy Sales	(	36,587)	(	24,145)
Depreciation Adjustment	(	62,992)	(	66,060)
Transfer on revaluation of properties		1,119,051		
At 31.03.10	_	4,256,426	_	3,236,954

#### 21. Pensions

The Co-operative participates in the SFHA Pension Scheme. The SFHA Pension Scheme is a multi-employer defined benefit scheme. The scheme is funded and is contracted out of the state scheme.

It is not possible in the normal course of events to identify the share of underlying assets and liabilities belonging to individual participating employers. SFHA is a multi-employer scheme where the scheme assets are co-mingled for investment purposes, benefits are paid from the total scheme assets, and the contribution rate for all employers is set by reference to the overall financial position of the scheme rather than by reference to individual employer experience. Accordingly, due to the nature of the scheme, the accounting charge for the period under FRS17 represents the employer contribution payable.

The Trustee commissions an actuarial valuation of the scheme every three years. The main purpose of the valuation is to determine the financial position of the scheme in order to determine the level of future contributions required so that the scheme can meet its pension obligations as they fall due.

The last formal valuation of the scheme was performed as at 30<sup>th</sup> September 2006 by a professionally qualified actuary using the "projected unit credit" method. The market value of the scheme's assets at the valuation date was £268 million. The valuation revealed a shortfall of assets compared with the value of liabilities of £54 million (equivalent to a past service funding level of 83.4%).

The Scheme Actuary has prepared an actuarial report that provides an approximate update on the funding position of the scheme as at 30<sup>th</sup> September 2008. Such a report is required by legislation for years in which a full actuarial valuation is not carried out. The funding update revealed a decrease in the assets of the scheme to £265 million and indicated an increase in the shortfall of assets compared to liabilities to approximately £149 million, equivalent to a past service funding level of 63.9%. The current triennial formal valuation of the scheme as at 30<sup>th</sup> September 2009 is being undertaken by a qualified actuary. The results of the valuation will be available in Autumn 2010.

Following a change in legislation in September 2005 there is a potential debt on the employer that could be levied by the Trustee of the Scheme. The debt is due in the event of the employer ceasing to participate in the Scheme or the Scheme winding up. The debt for the scheme as a whole is calculated by comparing the liabilities for the Scheme (calculated on a buyout basis i.e. the cost of securing benefits by purchasing annuity policies from an insurer, plus an allowance for expenses) with the assets of the Scheme. If the liabilities exceed assets there is a buy-out debt.

The leaving employer's share of the buy-out debt is the proportion of the scheme's liability attributable to employment with the leaving employer compared to the total amount of the scheme's liabilities (relating to employment with all the currently participating employers). The leaving employer's debt therefore includes a share of any 'orphan' liabilities in respect of previously participating employers. The amount of the debt therefore depends on many factors including total scheme liabilities, scheme investment performances, the liabilities in respect of current and former employees of the employer, financial conditions at the time of the cessation event and the insurance buy-out market. The amounts of debt can therefore be volatile over time.

The Co-operative has been notified by the Pensions Trust of the estimated employer debt on withdrawal from the SFHA scheme based on the financial position of the scheme as at 30<sup>th</sup> September 2009. As of that date the estimated employer debt for the Co-operative was £577,524.

The total pension cost for the Co-operative was £22,321 (2009: £21,691) of which £2,345 (2009: £1,809) was unpaid and is included in creditors.

#### NOTES TO THE FINANCIAL STATEMENTS

# FOR THE YEAR ENDED 31ST MARCH, 2010/Cont...

#### 22. Legislative Provisions

The Co-operative is incorporated under the Industrial and Provident Societies Act 1965.

#### 23. Reconciliation of movement in accumulated surplus

	2010 £	2009 £
Revenue Reserve b/fwd Deficit for the year Transfer from revaluation reserve Transfer to/from designated reserves	<b>`</b> 99,	744) ( 165,983) 579 90,205 000) 80,000

#### 24. Contingent Liability

The Co-operative purchased stock from Communities Scotland during 1997. The purchase price for the stock was calculated in accordance with a 30 year discounted cash flow. However, because of the contractual sale terms imposed by Communities Scotland, there is potential for further payment over this period in respect of Right-to-Buy sales exceeding projections or major repairs spend being less than forecast. The Scottish Government has confirmed the process to be adopted that will result in cessation of contract agreements. This process is currently being followed by the Co-operative and it is expected that no liability shall arise in respect of any repayments to the Scottish Government.

25.	Housing Stock	2010	2009
	The number of units of accommodation in management at the year end was:-		
	General Needs - Rehabilitation	273	<u>276</u>

#### 26. Related Party Transactions

The members of the Management Committee are tenants of the Co-operative. Their tenancies are held on the normal tenancy terms and they cannot use their positions to their advantage.

#### 27. Capital Commitments

Capital Commitments	2010 £	2009 £
Expenditure authorised and contracted less certified		